

JOB POSTING

Job Opening Date: March 5, 2019

Job Closing Date: When position is filled

Job Title: Chief Risk Compliance Officer

Department: Nautilus Int'l. Holding Corp.

Job Location: Long Beach, Calif.

Contact: Human Resources Dept.

Position Summary:

The Chief Risk & Compliance Officer (CRCO) oversees the corporate compliance, human resources, risk, health, safety and environmental programs, functioning as a professional and objective manager and resource to review and evaluate compliance issues/concerns within the organization. The position plans and monitors that the organization's activities are in compliance with applicable laws, the rules and regulations of state and federal authorities and regulatory agencies, and relevant company policies, and meet the corporate Standards of Conduct.

Primary Duties and Responsibilities:

- The CRCO is responsible to develop, initiate, maintain, and revise the policies and procedures for the general operation of the corporate Compliance Program and its related activities to maintain compliance with law and support the Company's ethical and proper conduct of business.
- Develops and periodically reviews and updates Standards of Conduct to ensure continuing relevance in providing guidance to management and employees.
- Oversees the departments and matters involving Human Resources, Labor Relations, Legal and Regulatory Affairs, Corporate Contracts, and Risk Management and directs compliance issues to the appropriate internal or where necessary after review, external channels for investigation and resolution. Consults and assigns outside counsel as needed to resolve complex legal compliance issues.
- Responds to alleged violations of rules, regulations, policies, and Standards of Conduct by evaluating or recommending the initiation of investigative procedures. Develops and oversees a system for uniform handling of such violations.
- Acts as a professional review and evaluation manager and resource so that compliance issues/concerns within the organization are being appropriately evaluated, investigated and resolved.
- Identifies potential areas of present and future compliance vulnerability and risk, develops/implements corrective action plans for resolution or proactive avoidance of problematic issues, and provides general guidance on how to avoid or deal with similar situations in the future.
- With senior management approval, responsible for the proper reporting of violations or potential violations to duly authorized enforcement agencies as appropriate and/or required.

Requirements:

- BS/BA degree is required; JD is preferred.
- Minimum of fifteen (15) years of maritime, transportation, or related industry experience.
- Experience with human resource procedures and regulations.
- Experience with union contracts and labor.
- Experience in strategic planning and execution.
- Experience in first chair negotiations in corporate contracts, labor contract negotiations and administration.
- Ability to think ahead and plan over one to two year planning horizon.
- Problem analysis and resolution at both the strategic and functional level.
- Professional written and verbal communication and interpersonal skills.
- Reliable discretion and sound judgment in complex and sensitive matters.

Physical Working Conditions:

- Requires the ability to organize and manage multiple concurrent projects.
- Requires ability to respond quickly in a fast paced environment.

Chief Risk & Compliance Officer *(Continued)*

- Requires working at a computer for up 50% of a normal workday.
- Ongoing occasional long distance travel.

NOTE: This job description is not all-inclusive. Employee may perform other related duties as needed, or directed by the CEO, to meet the ongoing needs of the organization.

I have read this job description and agree that it accurately describes the duties and responsibilities that I perform in my position as the Chief Risk & Compliance Officer. I further agree that my performance of these duties, in particular the duties identified as "Primary Duties and Responsibilities" involves the use of discretion and independent judgment on a regular basis. I understand that the corporation expects me to spend the majority of my work time performing my primary duties and responsibilities.

Signature

Date

Please email resumes to hrdept@metroports.com